

Budget and Corporate Scrutiny Management Board

The Budget and Corporate Scrutiny Management Board is the overarching scrutiny board in Sandwell. It has overall responsibility for the work programme of the scrutiny functions as well as specific areas of responsibility, including the Council's finances, information management, human resources, ICT and West Midlands Combined Authority.

RESTRICTIONS ON SITTING:

All Councillors, except members of the Cabinet, can sit on scrutiny boards. The Budget and Corporate Scrutiny Management Board will comprise of the Chairs and Vice Chairs of the Scrutiny Boards, a Chair appointed by Council and two opposition members.

NUMBER OF MEMBERS REQUIRED:

11 elected members. The quorum of the Board is three members.

FREQUENCY OF MEETINGS:

Monthly.

USUAL TIME OF DAY / LENGTH:

Evening – 6.00-7.30pm

FURTHER DETAILS:

Can initiate working groups, inquiry sessions and site visits to carry out in-depth scrutiny of an issue. Helpful to have an interest or experience in matters considered by the board.

[Board page on modern.gov](#)



SCRUTINY AND THE CONSTITUTION:

[Article 6 - Scrutiny Boards](#) in the Sandwell Constitution briefly details the function of scrutiny at Sandwell

[Scrutiny Terms of Reference](#) sets out in detail the terms of reference for the Scrutiny Boards at Sandwell Council

[Scrutiny Procedure Rules](#) set out the function and processes around scrutiny and how the meetings are managed and the rules under which they operate.

MEETING ETIQUETTE AND WEBCASTING:

Meetings of this Board are webcast to allow members of the public to easily observe proceedings. You may find the [guide to Webcasting of Meetings](#) useful.

There is also a [Meeting Etiquette Quick Guide](#) that sets out some helpful pointers.

ADDITIONAL GUIDANCE:

[Scrutiny Protocol](#)

[Chief Officers and Scrutiny Protocol](#)

[Scrutiny Call-In Notice and Guidance](#)

[Scrutiny Councillor Call for Action Forms and Guidance](#)

TRAINING & DEVELOPMENT:

In addition to training and development included within the Member Development Strategy, there are also a number of training and development material that can be viewed below:

A wide [range of publications and resources](#) have been produced or co-produced by the Local Government Association.

[Suggested Questions](#) have been produced by the Local Government and Social Care Ombudsman to support councillors scrutinise their local services.



The LGA have an E-Learning portal that councillors may wish to access: [Councillor LGA E-Learning](#)

The LGA have a number of training sessions available to enhance leadership skills across committees and boards: [LGA Leadership Essentials](#)

OTHER RESOURCES:

Addition information is available from the following organisations:

[Local Government Association – A Councillors workbook on Scrutiny](#)

[Centre for Public Scrutiny – The good Scrutiny Guide](#)

[Ministry of Housing, Communities and Local Government – Statutory Guidance on Overview and Scrutiny in Local and Combined Authorities](#)

